

COMMUNITY CARE SKILLS STANDARDS FRAMEWORK FOR SUPPORT CARE ROLES

Skills Domain	Therapy
Skills Category	Group Activity Intervention
Skills Standard Title	Conduct Structured Group Activities
Skills Standard Descriptor	Conduct structured group activities as prescribed by therapist.
Skills Proficiency Level	Level 1 <i>Previously 'Basic II' under CCSSF</i>
Source Code	CCSSF-T-GAI-2001-1
Knowledge <i>This refers to the gathering and cognitive processing of facts and information required to perform work tasks and activities.</i>	Underpinning Knowledge: • Objectives of group activities which may include (not limited to): ○ Cognitive (eg reminiscence) ○ Social (eg outings) ○ Recreational (pottery, gardening) ○ Physical (eg group exercise) • Clients profile in relation to group activities • Staff-to-Client ratio • Escalation of unforeseen situation. • Group activity factors for clients which may include (not limited to): ○ Motivation ○ Encouragement ○ Engagement ○ Behaviour ○ Interest ○ Culture ○ Communication • Monitoring of relevant vital signs which may include (not limited to): ○ Blood Pressure ○ SpO2 ○ Heart Rate • Checklist for conduct of group activities • Organisational policies and procedures which may include (not limited to): ○ Conducting structured group activities ○ Communicating with client ○ Incident management ○ Assisting in interventions in consultation with qualified personnel ○ Reinstating all tools and equipment used • Provisions of National Infection Prevention and Control Guidelines for Long-Term Care Facilities (2018), which may include (not limited to): ○ Use of personal protective equipment ○ Hygiene practices ○ Handling patients with infection ○ Outbreak ○ Hand hygiene • Relevant legal and/or industrial requirements in relation to support care functions, which may include: ○ Implementation Guide to Guidelines for Home Care (Agency for

	Integrated Care, Singapore) - o Implementation Guide to Guidelines for Centre-Based Care (Agency for Integrated Care, Singapore) - o Workplace Safety and Health Guidelines (Workplace Safety and Health Council) - o National Infection Prevention and Control Guidelines for Long-Term Care Facilities (Ministry of Health) - o Allied Health Professions Council (AHPC) guidelines on supervision and delegation of tasks to therapy support staff
Ability <i>This refers to the ability to perform the work tasks and activities required of the occupation, and the ability to react to and manage the changes at work.</i>	The ability to: • Monitor vital signs of client which may include (not limited to) in accordance with organisational procedure: - o BP - o SpO2 - o Heart rate • Set up plan for group activities drawn up by therapist in accordance with organisational procedure. • Greet clients and introduce self in accordance with organisational procedure. • Communicate with client which may include (not limited to) in accordance with organisational procedure: - o Greeting - o Explaining process - o Having conversations - o Checking on client readiness - o Creating small talk - o Acquiring information - o Checking history (e.g. past events, actions, etc) • Communicate with clients the purpose of the group activities organized for them by therapist in accordance with organisational procedure. • Monitor client's performance on group activity and report back to therapist in accordance with organisational procedure. • Seek advice from therapist for any irregularities such as inability of client to participate due to medical condition in accordance with organisational procedure. • Check site on set-up and safety for group activities in accordance with organisational procedure. • Perform group activities safely in accordance with organisational procedure. • Encourage clients to participate in group activities in accordance with organisational procedure.
Person-Centred Care <i>This refers to having a person centred care mind set to drive</i>	Underlying principles: • Treating clients with dignity and respect by being aware of and supporting personal perspectives, values, beliefs, culture and preferences; respecting their privacy while encouraging independence of the individual; and listening

<i>the care giver to respect and recognise the decisions/choices of the person they are taking care of.</i>	to each other and working in partnership to design and deliver services • To be mindful of client's need of reassurance
Performance Outcome <i>This refers to the outcome of the task on the care recipient as indication of workplace success</i>	• The support care staff is able to conduct structured group activities in a manner that is respectful of client's dignity, taking into consideration his/her condition, preferences and comfort level.